



**CSCTA Annual General Meeting  
April 2<sup>nd</sup>, 2013  
Victoria, BC**

## **MINUTES**

Attending: Bill Humby (UofA), Dave Johnson (Cascade), Tom Johnson (VNSC), Jan Bidrman (Calgary Academy), Peter Carpenter (McGill), Dean Boles (Swim Ontario), Aaron Maszko (HTAC), Mike Blondal (UCSC), Ken Radford (SNC), Chris Stone (ACAD/WTSC), Lance Cansdale (DAL/Swim NS), Cathy Pardy (OAK), Ryan Mallett (VAS), Claude-Yves Bertrand (GO), Sureen Gosal (UCSC), Brad Dingy (PGW), Mark Botrill (HYACH), Alex Wallingford (TSC), Murray Drudge (NYAC), Rob Garofalo (GGST), Dave MacDonald (OSC), Derrick Schoof (EK), Carl Simmonson (UCSC), Tom Rushton (MNSC), Michelle Wilson (DCSC), Wendy Johnson (Cascade), Marie Anzai (Swim Ottawa), Emil Dimitrov (LLSC), Sean Baker (OAK), Rick Pelleron (UCSC), Andrei Semenov (WEST), Jan Hanan (UBC/VNSC), Jason Morawski (BTSC), Patrick Paradis (Chena), John Campbell (RAC), Mark Lancaster (PCS), Mark Fellner (Moss Melien), Richard Millns (UA), Sergey Komov (NCCA), Dr. Peter Vizsolyi (UVIC)

Oberservers: Erin Sulpher (SNC), Josey Corbo (SNC), Iain McDonald (SNC), Bette El-Hawary (Swim NS), Cheryl Humphry (Swim AB)

Regrets: David Fry

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1. Call to Order                      12:02pm local time

- Bill welcomed everyone and introduced the Board and Staff of the CSCTA.

Approval of Agenda

**MOTION: To accept the Agenda as presented  
Chris Stone/Jan Hanan      CARRIED**

Approval of Minutes from November 27, 2011 AGM

**MOTION: To accept the minutes of the CSCTA AGM from November 27, 2011 as presented  
Mike Blondal / Brad Dingy      CARRIED**

2. Board of Director Reports

**President's Report – Bill Humby**

- The CSCTA continues to improve and strengthen our role in the decision-making framework at the local, domestic and international levels.
- Working towards being the common voice and towards further solidarity of all coaches
- Continuing to improve upon our sustainable working partnerships

- Working to further develop trust in the coaching fraternity and Swimming community
- CSCTA Currently has roles on several Swimming Canada committees including the SNC Domestic Council, SNC Selection Committee, SNC Policy and Governance Committee, SNC Awards Committee, NCCP Advisory Committee and SNC ED Council. CSCTA also had a representative on the selection Committee for the hiring of the SNC High Performance Director.
- CSCTA also still has a seat on the WSCA Board of Directors.
- Registration:
  - The organization has continued to develop a 'one-stop' registration system with SNC and the Provincial Sections.
  - Significant improvements to the system have continued to improve and simplify the process
  - There has been a noticeable increase in membership numbers and revenues
- Staff Update:
  - Chris Hindmarch-Watson was re-signed in the summer of 2012 as the Executive Director of the CSCTA
  - New agreement changes the position from Contract to an Employee
  - Five year agreement through the 2016-17 season
  - The CSCTA has retained the services of Elizabeth Collins in the role of Administrative Assistant beginning September 1, 2011
    - Main focus is registration support
    - Position will continue to evolve and expand to assist in other roles of the organization
    - This hire will allow the ED position more time to grow other projects that have been discussed, more attention to the National Conference and other Coach support programs.
- Coach Education:
  - CSCTA is the largest external funding source for NCCP development with our \$50 000 committed for the 2011-12 and 2012-13 seasons.
  - Working towards accessible and appropriate certification entry points for coaches.
  - Currently the CSCTA has 3 seats on the NCCP advisory council
  - Jeff Slator is working as an Advisor to the Board for the NCCP program.
- We continue to work towards strengthening our partnerships with sponsors and other organizations: Swimming Canada, Provincial Sections, Regional Coaches Associations, Coaches of Canada, World Swim Coaches Association, American Swim Coaches Association, Speedo, Swim News and Team Aquatic Supplies.

#### **VP – High Performance - Jan Bidrman**

- Olympic Games: Medal Performances
  - Silver Medal Ryan Cocherane 1500m Free; Coached by Randy Bennett
  - Bronze Medal Brent Hayden 100m Free; Coached by Tom Johnson
  - Bronze Medal Richard Weinburger 10km Open Water; Coached by Ron Jacks
- Paralympic Games: Medal Performances

- Summer Mortimer: Gold 100m Back, 50m Free; Silver 200m IM; Bronze 100m Free; Coached by Reg Chappel
- Benoit Huot: Gold 200m IM; Silver 400m Free; Bronze 100m Back; Coached by Pierre Lamy
- Valerie Grand'Maison: Gold 200m IM; Silver 50m Free, 100m Free; Coached by Peter Carpenter
- Brianna Nelson: Silver 50m Fly, 200m IM; Coached by Gord Veldman
- Amber Thomas: Silver 400m Free, 200m IM; Coached by Chris Nelson
- Nathan Stein: Silver 50m Free; Coached by Reg Shaw
- Aurelie Rivard: Silver 400m Free; Coached by France Latendresse
- Olympic Games: Finalist Performances
  - 4<sup>th</sup> Barbara Jardin, Samantha Cheverton, Amanda Reason, Brittany MacLean 4 x 200m Free Relay; Coached by Benoit Lebrun, Mike Blondal, Kevin Thorburn
  - 5<sup>th</sup> Martha McCabe 200m Breast; Coached by Jozsef Nagy
  - 7<sup>th</sup> Brittany MacLean 400m Free; Coached by Kevin Thorburn
  - 8<sup>th</sup> Sinead Russell 200m Back; Coached by Erin Russell
  - 8<sup>th</sup> Charles Francis, Scott Dickens, Joe Bartoch, Brent Hayden 4 x 100m Medley Relay; Coached by Benoit Lebrun, Tom Johnson, Paul Midgley, Tom Johnson
- Long Course Canadian Records:
  - 200m Back Sinead Russell; Coached by Erin Russell
  - 400m Free Brittany MacLean; Coached by Kevin Thorburn
  - 1500m Free Ryan Cochrane; Coached by Randy Bennett
- World Records (PARA):
  - Summer Mortimer 50m Free (LC), 100m Free (LC), 100m Back (LC); Coached by Reg Chappel
  - Benoit Huot 200m IM; Coached by Pierre Lamy
  - Valerie Grand'Maison 200m IM; Coached by Peter Carpenter

#### **VP –Professional Practice – David Fry**

- Templates for dealing with Positive Responses to screening questions continue to be evaluated and reviewed
- We continue to work with our Provincial and National partners to develop a framework for jurisdiction for complaints.
- Committee completed a thorough review of the Code of Conduct and other policies to ensure continued alignment with other organizations and jurisdictions
  - These include implementing new Appeals, Screening and Discipline Policies along with changes to the Code of Conduct
  - Each Policy will be reviewed annually

#### **VP – Domestic – Peter Carpenter**

- Continue to work with SNC to ensure that Technical Decisions are properly vetted
- SNC Domestic Committee did not meet in 2012; will meet in 2013.
- Committed to working with SNC on establishing a decision making feedback mechanism that will include feedback from the CSCTA membership.
- The CSCTA will begin utilizing an online survey tool to collect feedback and information from the members on a regular basis.

## VP – Operations – Tom Johnson

- Communication:
  - Increased and regular updates to the CSCTA website ([www.casca.org](http://www.casca.org)) and directly to the membership.
  - Increased and regular communication between the Board of Directors and Executive Director along with SNC, WSCA, Coaches of Canada, PSO's, etc.
  - Continue to make improvements to the registration system, since 2010.
  - Bilingual version of the website was launched in September 2011 and continues to be updated regularly
- Current Registration:
  - Just under 200 Coaches who have been paid for by their Clubs but have not completed screening/registration
  - A reminder that a Coach is not a member of the CSCTA until they have completed the screening process.
  - Currently about 25 outstanding registration invoices.
- 2011 Regional Coaches Conference
  - CSCTA provided funding to the five Regional Conferences
  - This program will continue in the Fall of 2013
- CSCTA provided funding to four non-selected personal Coaches for the 2012 Olympic Games; Don Burton, Erin Russell, Mike Blondal and Paul Midgley
- Coach Grant Program
  - Continued this year with up to \$15,000 available
  - Based on applications received on October 31<sup>st</sup> and April 30<sup>th</sup> each season
- Personal Coach Program
  - Continued for the 2013 World Championships
  - \$10,000 available as 4 x \$2,500 Grants
  - Selection based on World Rankings on performances done this week at Trials.

### 3. Financial Report

- Tom Johnson spoke on the financial statements that were distributed.
- Approval of the 2011-2012 Audited Financial Statements

#### **MOTION TO ACCEPT THE FINANCIAL STATEMENTS AS PRESENTED April 2<sup>nd</sup>, 2013**

**Peter Vizolyi / Lance Cansdale CARRIED**

- Appointment of the Auditors for 2012-2013

#### **Motion to retain Millard, Rouse & Rosebrugh as the Auditor of the CSCTA for the 2012-13 fiscal year**

**Sean Baker / Tom Rushton CARRIED**

- A copy of the draft 2013-2014 CSCTA Operating Budget was distributed.

#### 4. Election of Officers:

- The Process was outlined by Peter Vizsolyi
  - Today's election is for the Board of Directors
  - New Board determines the actual portfolio positions within the Executive
  - Four positions open – all for two-year terms.
  - Ballots must include four votes. Any ballot not containing four votes will be considered spoiled
- Appointment of scrutineers- Erin Sulpher and Josey Corbo
- Nominations received prior to the AGM:
  - David Johnson
  - Bill Humby
  - David Fry
  - Janusz Kaczmarek
  - Dean Boles
- Nominations from the Floor
  - After three calls no nominations were received from the floor
- Nominees gave a brief bio and presented what they could offer by being on the CSCTA Board
  - Lance Cansdale spoke on behalf of David Fry in his absence.
  - Bill Humby spoke
  - Dean Boles spoke
  - David Johnson spoke
  - Janusz Kaczmarek spoke
- Ballots were distributed and counted by the scrutineers
- The following nominees were elected:
  - David Fry
  - Dean Boles
  - Bill Humby
  - David Johnson

**Motion to Destroy the Ballots**  
**Carl Simonson / Cathy Pardy CARRIED**

#### 5. New Business

- Chris Hindmarch Watson reviewed the Coach Grant and Personal Coach Grant Program opportunities available via the CSCTA
- CSCTA Board Meeting will take place on Sunday following the meet
- Coaches Social will take place on Thursday

#### 6. Adjournment -

**MOTION TO ADJOURN THE CSCTA ANNUAL GENERAL MEETING at 12:39pm local time**  
**Tom Rushton**