



**CSCTA Annual General Meeting
April 5, 2017
Victoria, B.C.**

MINUTES

Attendance: Chris Hindmarch-Watson (ED), Peter Carpenter (McGill/Chair), Dave Johnson (CASC/CSCTA), Greg Arkhurst (CAMO/CSCTA), Ryan Mallette (ISC/CSCTA), Jeff Slater (WAT/CSCTA), Martin Gingras (PCSC/CSCTA), Darin Muma (Swim ON), John Vadeika (Swim ON), Lance Cansdale (Dal/SNS), Chris Stone (HTAC), Robert Pettifer (Rapids), Pat Paradis (Chena), Janusz Kaczmarek (WORSC), Tina Hoeben (KISU), Vlastimil Cherny (UMan), Dusan Totu-Szrbo (U of A), Phil Parker (SLSC), Dean Henze (SLSC), Paul Midgley (WES/LAC), Zuccni Lucien (RODS), Scott Wilson (RDCSC), Kevin Thorburn (ESWIM), Byron MacDonald (U of T), Ben Titley (HPCO), Rod Barratt (UVPCS), Steve Price (UBC), Michel Berube (FNQ), Rob Novac (MAC), Mike Flegal (Swim BC), Greg Kozell (TRIT), Ben Keast (ISC), Dave Heinbuch (GO), Sean Baker (OAK), Marta Belsh (FAST), Darryl Rudolf (PSW), Sergei Solowchim (BHD), Andrew Craven (LASC), Kendra Burton (GMAC), Brad Dingey (HPC Vic), Derrick Schoof (ESWIM), Mike Blondal (U of C), Marie Bergeiun (Torpille), Abderrahmane Tissira (ROD), Murray Drudge (NYAC), Bill O'Toole (TSC), Cory Beatt (SFA), Brad Dalkie (KCS), Jason Morawski (BTSC), Tom Johnson (HPC Van), Nathan Kindrachuck (OSL), Wendy Johnson (CASC), Don Burton (Swim ON), Mike McWha (WAC), Emil Dimitrov (KWIC), Tom Rushton (SNC) Amy Cavel (WDSC), Jane Maerten Sanders (WAAC),
Observers: Marj Walton (Swim SK), Cheryl Humphrey (Swim AB), Bette El-Hawary (Swim NS, recording secretary), John Atkinson (SNC), Iain McDonald (SNC), Mark Perry (SNC), Ken McKinnon (SNC), James Hood (SNC), Janet Dunn (SNC), Vince Mikuska (SNC)

1. **Call to Order-** Peter introduced the members of the Board of Director's and called the meeting to order at 12:20pm local time.

Approval of Agenda- **Motion to approve the Agenda as presented Brad Dingey/Chris Stone.**

Carried.

Approval of Minutes from April 4, 2016 AGM- **Motion to approve the Minutes from the April 4, 2016 AGM as presented Tom Rushton/Lance Cansdale.**

Carried.

2. Board of Director Reports

President's Report – Peter Carpenter presented his report and thanked all the Coaches for a great job inspiring swimming in Canada following the Rio Olympics.

- CSCTA continues to improve and strengthen our role in the decision-making framework at the local, domestic and international levels.
- The CSCTA has been working closely with SNC staff on a regular basis; there is a common voice, and solidarity of all swim coaches.
- CSCTA continues to work with various Provincial Sections and works closely and has representation on many SNC Committees.
- CSCTA also has a seat on the World Swim Coaches Association Board of Directors currently filled by Dave Johnson

NCCP:

- CSCTA continues to be one of SNC's largest funding partners with the NCCP program and has been working closely with Michelle Killins and her team at SNC.
- Investment of \$25,000 for 2014-15; 2015-16 and this current 2016-17 season.

Sponsors & Partners: Peter extended thanks to all the CSCTA partners and sponsors for their support, including major sponsors Speedo and Team Aquatic Supplies.

Board: The CSCTA Board meets on a regular basis via conference call and in person (Toronto, June 2016).

There are four main pillars that each Committee Chair will speak to:

1. Ethics and Professional Practice
2. Education & Professional Development
3. Awards & Recognition
4. Operations

Competition Review Involvement:

- CSCTA has been involved with SNC competition review since the first meeting in January 2016.
- They will continue to work with, and provide feedback on the ongoing changes to the competition framework as the program evolves.

Policy, Governance & Professional Practice – Jeff Slater presented his report.

- Templates for dealing with positive responses to screening questions continue to be evaluated and reviewed.
- Continue to work closely with our Provincial and National partners to develop a framework for jurisdiction for complaints.
- Policies underwent a review last spring with changes implemented in December 2016.
- Continued to screen all applications for membership and process any positive responses to screening questions.
- Review and process all complaints as received against CSCTA members and determine the appropriate jurisdiction.
- Jeff extended a thank you to Dr. Peter Vizsolyi for his dedication and expertise in his role of Appointed Director and position on the Screening Committee as well as Screening Committee Member, Aaron Maszko.

Operations – Cathy Pardy (regrets)

Registration:

- No major changes to the registration process. Registration fees continue at their 2009 level.
- Registration numbers are healthy at just over 2500 Coaches.
- Just under 200 Coaches who have been paid for by their clubs but have not completed screening/registration.
- Starting September 2016 we removed the option for Coaching Association of Canada- Professional Coaching Membership
- Continue to offer a discounted membership rate for the American Swimming Coaches Association

Funding Programs (2015-16):

- Personal Coach Program
 - Rio Olympic Games (Robert Novak, Don Burton, Ron Jacks)
 - Rio Paralympic Games (No one accepted funding)
 - Jr Pan Pacific Champs (Mike McWha, Chris Stone)
- Coach Grant Program- \$10,000 (no applications)

- Olympic Medal Incentive Program- \$15,000
- Paralympic Medal Incentive Program- \$5,000
- Regional Conference Funding (2015)
 - BC - \$ 2 599.54
 - ON - \$ 2 129.75
 - AB - \$ 2 096.19
 - QC - \$ 1 928.41
 - NS - \$1 246.08

Professional Development – Ryan Mallette

- Funding to Regional Conferences was increased from \$7500 in 2013 to \$10,000 in 2015.
 - Regional conference numbers have rebounded recently which is encouraging and we plan on continuing this support in 2017 and beyond.
 - Funding was not available in 2016 due to the National Conference being run in Toronto
 - National Conference Changes include offering it every 4 years starting with 2020. Support will be provided to five Regional Conferences in 2017, 2018 and 2019.

Education/NCCP:

- CSCTA continues to provide funding to the NCCP program managed by SNC.
- Will be partnering with SNC on the development of Safe Sport content deliverables.
- Partnering with SNC on an e-Learning platform where we can offer continuing PD and Education
- New Funding Programs determined at the June 2016 Board Meetings for implementation 2016-17. These replace existing Personal Coach Program and Coach Grant Program.
 - Junior Team Apprenticeship Program- \$5,000/year
 - PARA Apprenticeship Program- \$5,000/year
 - Open Water Apprenticeship Program- \$2,500/year
 - FISU Games Funding- \$3,000/year
- CSCTA Canadian Mentorship Program
 - Each year 5 Coaches will be selected to be CSCTA Mentor Coaches
 - Other Coaches can apply to CSCTA for a visitation

- CSCTA will select one application per Mentor Coach and provide \$2,500 funding for their visitation
- Reports will be required back to the CSCTA at completion
- CSCTA Canadian Mentorship Program- Mentors 2016-17
 - Mike Thompson
 - Emil Dimitrov
 - Claude St-Jean
 - Ben Titley
 - Ryan Mallette
- Applications will be open until May 15, 2017
- Visitations must be completed by December 31, 2017
- For 2017-18 Mentors will be announced in the Spring with applications due Fall 2017 for visitations up to the end of July 2018.

High Performance Committee - Dave Johnson

- Dave extended a thanks to the Committee Members
- Dave spoke about the inner workings of WSCA and the WSA and how the CSCTA is represented.

Domestic Committee – Martin Gingras

- Martin extended a thanks to the Committee Members
- Reviewed Summer Meet Information and provided suggestions and feedback to Swimming Canada
- Reviewed Olympic Trials Time Trial structure and provided feedback to Swimming Canada
- Competition Review:
 - Committee was involved in creating a survey that was sent to the membership for feedback
 - Mads Hansen and Martin compiled the results of the survey and condensed all the comments in to one document which was then shared with Swimming Canada
 - Survey results were then shared with Swimming Canada

It was noted that alternating event order for Summer Nationals was in place last year and agreed to by SNC.

3. Financial Report

- The financial statements included a review of engagement and are not audited as per membership approval from March 31, 2015
- Notes from Accountant are included in the package.

Approval of the 2015-2016 Financial Statements:

Motion to approve the 2015-16 Financial Statements as presented on April 5, 2017. Chris Stone/Derek Schoof

Carried.

Noted that Consultation fees are related to staffing fees, professional fees are legal/professional

Bank charges included PayPal, interest charges on credit cards, etc.

Consideration be given to breaking these out.

Travel are related to Board and Staff travel expenses

Appointment of the Accountants for 2016-2017:

Motion to appoint Millard, Rouse & Rosebrugh as the Accountants for 2016-17 fiscal year. Lance Cansdale/Emil Dmitrov

Carried.

4. Election of Officers

- Today's election is for the Board of Directors
- New Board Members determine the actual portfolio positions within the Executive.
- Five Positions open: 4 for 2 years; 1 for 1 year
- Ballots must include five (5) votes. Any ballot not containing five (5) votes will be considered spoiled and not counted.

Appointment of Scrutineers: Marj Walton and Cheryl Humphery were appointed as scrutineers.

Nominations from the Floor: No nominations were received from the floor after three calls.

Nominations Received in Advance:

- Greg Arkhurst
- Mike Blondal
- Lance Cansdale
- Vlasitimal Cerny
- Craig McCord

-Cathy Pardy

Each had an opportunity to briefly speak (Peter Carpenter presented on behalf of Craig McCord and Peter Visolyi presented on behalf of Cathy Pardy)

While the ballots were being counted by the scrutineers the meeting continued.

Past Board Recognition: Peter Carpenter acknowledged the work of Mads Hansen, Martin Gingras, and Dave Johnson who will all be retiring from the CSCTA Board of Directors and thanked them for their time.

Olympic & Paralympic Medal Incentive Payments: Presentations were made by Peter Carpenter to the following Coaches:

- Murray Drudge
- Rene Laroche
- Tom Hainey
- Janusz Kaczmarek
- Kevin Thorburn
- Bill O'Toole
- Ben Titley
- Tom Johnson
- Claude St-Jean
- Kris Bell
- Robert Garofolo
- Shareen Woodford
- Marc-Andre Pelletier
- Andrei Sevinov
- Benoit Lebrun
- Brad Dingey
- Byron MacDonald
- Randy Bennett (donated towards a scholarship to Coach Professional Development)
- Linda Keifer
- Ryan Mallette
- Bob Hayes

- Cord Kitson
- Leonard Roxon
- Mac Andre Pelletier
- Mike Thompson
- France Latendresse
- Courtney Desjardins

Announcement of Election Results:

Congratulations to the following five Board Members:

Lance Cansdale (2-year term)

Mike Blondal (2-year term)

Cathy Pardy (2-year term)

Vlasitimal Cerney (2-year term)

Greg Arkhurst (1-year term)

60 ballots received, 1 spoiled

Motion to destroy the ballots Dave Johnson/Wendy Johnson

Carried

5. **Adjournment**- Motion to adjourn by Emil Dmitrov at 1:20pm